



# Praveen Tiwari

## Senior Financial Coordinator

Financial Coordinator managing Accounts Payable/Receivable, financial accounting/auditing, bank reconciliation & Tally ERP operations, utilizing self-developed software to ensure compliance & efficiency.

## Contact

### Phone

8853406124

### Email

sonutiwariantu@gmail.com

### Address

A-51 mandir mohalla samay pur  
badli delhi - 110042

## Education

2016

### Master of Arts

Ram Manohar Lohiya  
University, Faizabad, UP, India.

2014

### Bachelor of Arts

Ram Manohar Lohiya  
University, Faizabad, UP, India

## Expertise

- Financial resources management
- Diploma in Computer Applications
- Tally ERP
- Spreadsheet
- Financial Analysis
- Accounts Payable and Receivable

## Language

English

Hindi

## Experience

### 2022 -Current

Ohm Trucking

#### Senior financial coordinator

As a Senior Financial Coordinator, I excel in managing financial operations, analyzing budgets, and overseeing accurate reporting. My expertise includes forecasting, financial planning, and ensuring compliance with industry regulations. I collaborate with cross-functional teams to improve financial efficiency and support organizational growth

### Access Control Supervisor

2020 - 2022

Ohm Trucking + ESS5 Logistics

I have been working as a Access Control Supervisor for the company's proprietary software since 2018, where I manage user access control, oversee data integrity, and ensure the efficient operation of the system by supervising entries and handling permissions.

### Billing and documentation

2018-2020

Embee Road Services Pvt. Ltd.

Efficiently creating and managing bills using Google Forms and Sheets, integrated within self-developed software, ensuring accurate record-keeping and streamlined billing processes