

Ajaya Kumar Mohapatra



PROFESSIONAL SUMMARY

EXPERIENCE

Head IT , 06/2023 Current Archee Logistics Pvt Ltd

- Provide technical support to Internal customers .
- Manage Zoho Book
- SAP MM Module.
- Responsible for migrating software applications to new interfaces and troubleshoot compatibility problems .
- Responsible for our In-house program and provide immediate solutions to internal customers.
- Coordinated with cross functional teams to accomplish several DB projects within time lines.
- Providing IT enabled solutions to Users.
- Inventory and Asset Management.
- Implementation and Testing of Software and hardware.
- Providing Induction to New Joined Staff with regards to IT.
- Providing Training to all for IT Implementation.
- Google Data Studio report Design.
- Vendor Management

Manager IT , April/2021 to Jun 2023 ,Feb2007-2020,DTDC Express Ltd

Managing IT Infrastructure at all the 45 Branch & HO offices.

All Mysql Server Configuration.

- VM Vsphere Install & Configuration.
- Server DB installation
- DB Configuration & Maintenance
- Schedule DB Backup
- Taking Care of Backup Server & Application Server
- Replication Monitoring of Live to Backup
- Test and implement DB functions, procedures.
- Provide technical support to Internal as well as External customers .
- Responsible for migrating software applications to new interfaces and troubleshoot compatibility problems .
- Responsible for our In-house program and provide immediate solutions to

- internal customers.
- Vendor Management
- Coordinated with cross functional teams to accomplish several DB projects within time lines.
- Managed 32 VM server.
- Responsible for system administration for a clients' network supporting HO as well as 45 Branch office .
- Providing IT enabled solutions to our Franchisees.
- Inventory and Asset Management.
- Implementation and Testing of Software and hardware.
- Backup Management .
- Providing Induction to New Joined Staff with regards to IT.
- Providing Training to all HOD's for new IT Implementation.
- Monitoring of IT Quality Management System and Provide the report on time.
- Monitoring of Data flow management by interfacing with inter- region end-users.
- Providing various MIS to Management for betterment of Company.

Contact

Address

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Core Qualification

- Hardware and Networking Database Management.
- Software & Hardware Configuration installing all types of devices
- Windows 2003 Server Configuration, RAID
- LAN Routing, Routing & Remote Access, Group Policy ,
- Recovery Console, Backup & others.
- Lotus Notes, .O365,G suit
- **OS:** Linux ,Ubuntu, Chromium
- **DB:**Mysql,Oracle

Languages

English, Hindi, and Oriya

**Manager IT,Lakshmi Cargo Company (LCC)
(March 2020 to April 2021)**

Assignments:

Taking Care of Entire Karnataka IT.

- Provide technical support to Internal as well as External customers .
- Responsible for migrating software applications to new interfaces and troubleshoot compatibility problems .
- Responsible for our In-house program and provide immediate solutions to internal customers.
- Coordinated with cross functional teams to accomplish several DB projects within time lines.
- Providing IT enabled solutions to our Franchisees.
- Inventory and Asset Management.
- Implementation and Testing of Software and hardware.
- Backup Management .
- Providing Induction to New Joined Staff with regards to IT.
- Providing Training to all HOD's for new IT Implementation.
- Monitoring of IT Quality Management System and Provide the report on time.
- Monitoring of Data flow management by interfacing with inter- region end-users.
- Google Data Studio report Design.
- Microsoft Power BI
- Vendor Management

**TCI Pvt .Ltd as an IT Administrator.
(Since Dec, 2005 to Feb, 2007)**

Assignments:

- Defining the problem and Solution.
- Server Configuration.
- Mail Server Configuration
- Providing IT enabled solutions to our End Customers.

Education

Post Graduate Diploma in Computer Application
(PGDCA)

Completed Hardware course(ADCHE) from
BPCA in 2003

Graduate (Arts) S.C.S college puri in 2001
+2 (Arts) SSG College Puri in 1998
H.S.C Biswambhar Bidya Pitha Puri in 1996