

**CONTACT INFO****Mob: +91 8808599844**Mail: [rock.ajitsingh@gmail.com](mailto:rock.ajitsingh@gmail.com)Add: 350/127, Nanda Kheda,  
Avas Vikas Colony Lucknow**PERSONAL INFO**

DOB: 16 Dec 1988

Gender: Male

Marital Status: Married

Nationality: Indian

Language: Hindi, English

Father: M.B. Singh

Mother: Chandrakali

**STRENGTH & SKILLS**

\*Sincere &amp; Inquisitive Learner.

\*Leadership Quality.

\*Able to work in different  
Environment.\*Hardworking in Extreme  
Condition.

\*Good Communication skills.

\*Ready to take Responsibility.

\*Sincerity towards job &  
Punctuality.**PROFESSIONAL EXPERIENCE: 12+year's experience****➤ Network Office Automation Pvt. Ltd****Work Period:** Feb 2023 to till date**Designation:** Senior Sales Officer**Location:** Indira Nagar, Lucknow**Role:** I worked as a Senior Sales Officer at Network Office Automation Pvt. Ltd and is the Geeken (Furniture and Electronics Division) and Other's Company (Commercial Division) Regional Distributors and use to conduct Governments Departments and Corporate and B2B Sales for Network Office Automation Pvt. Ltd in.**➤ Estone Group {A Real Estate Group}****Work Period:** Dec 2019 to Dec 2022**Designation:** Senior Executive M&D**Location:** Aashiyana Lucknow**Role:** \* Worked as a Senior Executive and I am responsible for front office work and customer handling as well as running on **CRM** panel a centralized system for pan India all type of operational billing, receipting, ledger, transaction log, payment ledger, booking and commission reports etc.**➤ Logic E Engineer Pvt. Ltd.****Work Period:** Jan 2015 to Sep 2019**Designation:** Senior Sales Executive**Location:** Wazir Hasan Road Lucknow**Role:** \* I worked as a Senior Sales Executive at Logic E Engineer Pvt. Ltd and is the Samsung, LG, HP (Commercial Division) Regional Distributors and use to conduct Governments Departments and Corporate and B2B Sales for Logic E Engineer Pvt. Ltd in.**➤ Superb Hero Motor. {A dealership of Hero Motocorp}****Work Period:** May 2011 to Nov 2014**Designation:** Front Office Incharge**Location:** Dubagga Lucknow**Role:** \*All type of operational work \*Vehicle billing, Receipting, and invoicing \*work on **DMS** a centralize software for all dealers pan India \*online vehicle insurance \*Internal billing, invoicing, receipting.**TECHNICAL QUALIFICATION**

- **Certificate in Advance Diploma in Computer Applications (ADCA)**

From Lucknow Computer Institute

### ACTIVITIES & INTERESTS

- \* Active on Social Network.
- \*Book Reading.
- \*Movies & Entertainment
- \*Cricket & Travelling.

### ABOUT ME

Offering 12+ years of sterling Experience, seeking middle Level to senior level Assignments across the Industry. Work hard for the Employing organization, and Together, take it to higher Domains. An energetic and Hardworking Person.

### SOFTWARE KNOWLEDGE:

- CRM                      \*DMS
- Microsoft Office

### EDUCATION:

- **Higher Secondary Examination 10<sup>th</sup> (2004)**  
\*From U.P Board
- **Senior Secondary Examination 12<sup>th</sup> (2006)**  
\*From U.P. Board
- **Graduation (2013)**  
\*From Lucknow University

### CAREER OBJECTIVES:

- To accomplish the given assignment with zeal and confidence. To excel in performance by dedicating myself with a drive for hard work, high initiatives, and creativity clubbed with innovative ideas to achieve self and organizational goal in an environment full of dynamic challenges, excitement and professionalism.

### Declaration:

I hereby declare that the above furnished information is true to the best of my knowledge and belief.

**Date:**

**Place:** Lucknow

**(Ajit Kumar Singh)**