

# CURRICULAM VITAE



## **SATYAPRAKASH MANDAL**

36/3 P G M Shah Road,  
Kolkata - 700 095

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E-mail- satyasai.mandal@gmail.com

**OBJECTIVE:-** Seeking a challenging position in an organization where my skills and potential for career advancement will contribute to the efficiency and profitability of the organization ensuring personal and professional growth simultaneously

## **PERSONAL SKILLS**

Comprehensive problem solving ability, ability to deal with people diplomatically, willingness to learn, Team facilitator, Ability to work anywhere.

## **WORK EXPERIENCE**

**CURRENT EMPLOYER:-** - Presently working as a process audit executive at **Indus Net Technologies, Sector 5** from Oct'2016 till date in Process Management Department.

### **JOB DESCRIPTION:-**

- a. To maintain all Departmental ISO 9001, ISO 27001 and CMMI level 3 documents.
- b. To co-ordinate all ISO 9001, ISO 27001 and CMMI level 3 internal and external Audits.
- c. Weekly Active Collab Process Audit.
- d. Operational knowledge of MIS (management information system) and OS ticket Audit.
- e. Resource Allocation for the project.
- f. To co-ordinate with departmental training process.

**PREVIOUS EMPLOYER:-** - *Previously I was working* as a Assistant at **M/s Berger Paints India Ltd, Howrah unit** from Aug'2012 to Oct'16 in TQM (Total Quality Management) department.

## **JOB DESCRIPTION:-**

- a. Internal auditor certify for ISO 9001:2015.
- b. To maintain all Departmental ISO 9001 and ISO 14001 documents.
- c. To co-ordinate all ISO Internal and External Audits.
- d. Co-ordination with departments for visual display/visual control of work instruction/OCP at work place.
- e. Operational knowledge of production batch generation & posting in ORACLE system.
- f. Co-ordinate with the material dispatch.
- g. Co –ordinate with Scrap management , preservation of material, Stock verification, Maintenance of Stock Records and Stock-Taking process
- h. To Co-ordinate filling audit & Product Audit

## **EDUCATIONAL QUALIFICATION:**

<b>COURSE (STREAM)/EXAMINATION</b>	<b>INSTITUTION/UNIVERSITY</b>	<b>Mark %</b>
<b>BSE ODISHA</b>	Manibhadra High school, Gopalpur	60%
<b>SCTE&amp;VT</b>	Bhubananda Orissa School of Engineering ( <b>BOSE</b> )	68%
<b>IGNOU</b>	Indira Gandhi National Open University	Pursuing

## **HOBBIES / INTEREST**

Listening to Music, Travelling.

## **LANGUAGES KNOWN**

English (Read, Write & Speak)  
Oriya (Read, Write & Speak)  
Hindi (Read, & Speak)  
Bengali (Speak)

## **PERSONAL INFORMATION**

Date of Birth : 25<sup>th</sup> April, 1994  
Gender : Male  
Father name : Mr. Abhiram Mandal  
Mother tongue : Oriya  
Nationality : Indian

Marital Status : Unmarried  
Permanent address : 36/3, P G M Shah Road  
Kolkata-700 095

## **DECLARATION**

I hereby declare that all the above mentioned facts are True to my knowledge & belief.

PLACE: Kolkata  
DATE : 20.11.2018

SATYA PRAKSH MANDAL