

# Curriculum-Viate



**DURGA PRASAD SRIVASTAVA**

**C-44 Kailashpuri Near. New public school  
Pawanpuri Alambagh Lucknow / iind  
adders C- 6/18 Rajajipuram Lucknow  
Mob.no. -9044262902, 8707023375**

[dpsmanu@gmail.com](mailto:dpsmanu@gmail.com),

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## **Objective: -**

A result oriented and assertive individual seeking to achieve aims and goals of the organization with complete dedication, professionalism, discipline, and spirit of teamwork while aspiring to take on higher. Responsibilities and alien personal and organization growth.

## **Educational Qualifications: -**

- Passed Graduation in the year 2004 from Kanpur University.
- Passed intermediate in the year 1996 from U.P. board.
- Passed high school in the year 1994 from U.P board.

## **Professional Qualifications: -**

Diploma in computer application.

Operating System

:

Win Xp

Acquaintance

:

Ms-office, Lotus notes, Outlook express, SAP, Ex. (SAP R3)

## **Working Experience: -**

- Worked with "Integrated Software Systems Pvt. Ltd." as data entry in charge & record updating for period May 1995-1997.
- Worked with "Business Computer Center "AS data entry in charge record updating for period Aug 1997-1999.
- Worked with EKTA AGENCIES (Wholesale Dealer: I.T.C. Ltd.)  
(W.D. Point airport & A-21 kanpur road lko) as software E.X., SAP, Godown incharge, WEF  
year Feb.2000 TP May 2005.
- Woked with M/S pharma associates since 15<sup>th</sup> May 2005 To 30.10.2008 as Warehouse incharge & SAP opretor for M/S voltas ltd. C&F T.P. nagar Kanpur rd lucknow.
- Worked with" Adecco Floxione Work Force Solution Pvt Ltd C/o" Drive India Enterprises Solution Ltd. "01 nov 2008 to 26.06.2010 as "warehouse Incharge. for M/S Voltas Ltd. C-21 Amousi industrial area lko.
- Worked with M/S VOLTAS LTD, (Branch Office) Lucknow, since Aug 2010 to Feb 2012 **under -contract** for looking after Sales Order Creation, in system, dispatch coordination with CFA including logistics. etc. Good Knowledge of S.A.P. System / Excel Workbook maintenance Utility and Large Data Handling / MIS Reporting. Working on SAP R3.
- **Worked with "Parekh Integrated Pvt ltd "C/o "Kansai Narolac Paints Ltd Lucknow", Since April 2012 to Aug 2020 date under contract for looking all warehouse operation like, invoicing, dispatching. "Depo in charge "**

- Worked With “Delhivery Pvt Ltd C/o Voltas Ltd, Since 02 Jan 2020 to till on roll for looking voltas warehouse operation like, inward and dispatch and warehouse other work,

**Designation: warehouse” “in charge” -**

**SAP Online for the WH Operations & associated Storage Locations:**

GRNs to be done within 12 hrs on receipt of material  
STNs to be done through SAP, Invoices to be generated through SAP & dispatch with consignment  
Nil Open STOs for the WH,  
Nil Goods in Transit, Shortage’s process followed & transactions completed  
SAP Vs Physical report to be generated on Month end, no variance should be there in SAP Vs Physical  
Stock reconciliation and filling up formats as per corporate requirement,

**Job Profile:**

- **Designation: warehouse” “in charge”**
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- Responsible for entire U.P order taking and getting processed in SAP.
- Allocation of material to the entire Dealers in UP, as per their payment track, reliability, and requirement on day-to-day basis.
- Advising **3<sup>rd</sup> Party Logistics** regarding invoicing of material on day-to-day basis.
- Understanding the Material requirement in conjunction with the service Team and Dealers on daily basis.
- Co-ordinating with Vendor Logistic Department for the timely execution of the Indent
- Follow-up with the Transporter and Delhivery FTL Team and LTL Team about the delivery status of material dispatched to Dealers
- Stock reconciliation, maintaining and supervise inventory periodically with **3<sup>rd</sup> Party Logistics**.

**Personal Details: -**

Name	:	Durga Prasad Srivastava
Father’s Name	:	Late, Tulsi ram Srivastav
Mother Name	:	Late Shakun
Date of Birth	:	20 <sup>th</sup> May 1978
Nationality	:	Indian
Gender	:	Male
Marital Status	:	Married

**Declaration: -** *(Durga Prasad Srivastava) hereby declare that all the information made by me true & complete to best of my knowledge & belief and nothing has been concealed or suppressed.*

**Date:**

**Place: Lucknow**

**(Durga Prasad Srivastava)**