

GANESH GAIKWAD

Senior Procurement & Export Import Professional

Profile Summary

Agile, focused, smart working, self-motivated, man-managing leader with 25 years of experience in corporate procurement & supply chain, managing various chemicals raw material, Export Import Shipment, MIS.



9820067249



ganeshtristar123@gmail.com

LANGUAGE

- English
- Hindi
- Marathi
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IT SKILLS

- MS Office
- Windows applications
- Internet and E-Mail
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EDUCATION

Bachelor of Business Administration [B.B.A]

H.S.C. Passed.

S.S.C. Passed.



001/B Wing, Ganesh Sadan CHSL
Near Hanuman Mandir,
Shirgaon, Aptewadi, Badlapur
East- 421503



Date of Birth: 01st June 1977

ADDITIONAL SKILLS

Arranging Containers & Transportation for
Export Shipment & Purchase of Various
Chemicals Raw Material & Packing
Material

WORK EXPERIENCE

Tristar Intermediates Pvt Ltd. Subsidiary of Rossari Biotech Ltd Sr. Officer - Purchase & Export Import Logistics (April 1998 – February 2023)

Tristar Intermediates Pvt Ltd. Subsidiary of Rossari Biotech Ltd - listed on the Bombay Stock Exchange (BSE) and the National Stock Exchange (NSE). Operating the manufacturing and export of Ethoxylated & Dyes Intermediates Products. With an impressive turnover of Rs. 2500 crore, Tristar Intermediates Pvt Ltd. Subsidiary of Rossari Biotech Ltd caters to a wide range of markets spanning over 150 countries, ensuring its global presence and impact.

Key Area of Work and Achievements:

Purchase

- Purchase of various raw material & packing material with rate negotiation from various suppliers.
- Customer Evaluation & tracking
- RFQ & negotiate with Supplier for RM & PM for cost saving
- Handling RM PM Purchase bills, and Transporter's Bill.
- Implemented SAP4 Hana Software.
- Sending quotation to buyers of finished goods

Export

- Handling all Export Documentation i.e. preparation of Pre Shipment & Post Shipment Documents & Submission documents to Bank
- Follow up with Transporters & Forwarder for Containers
- Follow up with CHA for S/Bill filing after forwarding documents
- Follow up with Forwarders for B/L draft and final B/L.
- Coordinating with CHA's / Transporters for clearance and dispatch of the cargo.
- Coordinating with factory for arranging export goods
- RFQ & Negotiate with Freight forwarder for best Sea freight rates for cost saving.
- Tracking the ETD, ETA, Vessel details, Container details with the Forwarder's Console agent.
- Follow up with for Issuance & Renewal of Policy & submission of Monthly Export Declaration
- Follow up with Bank for Issuance of BRC after receipt of Export Payment &

- download the same from GDFT Site
- Handling Export Freight bills, CHA bills and Transporter's Bill.
- Maintaining record of RODTPE & Duty Draw Back
- Arranging various Licenses – (Advance License), applicable for Import & clearance of Export goods,

Import

- Sending documents to CHA for filing IGM & Bill of Entry for Imported Goods
- Tracking the ETD, ETA, Vessel details, Container details with the Forwarder's Console agent.
- Handling Import Freight bills, CHA bills and Transporter's Bill.
- Submission of Original Bill of Entry copies to Bank for their record - Proof of Import.

M/s. Haresh Petrochem Pvt. Ltd. Senior Officer Purchase & Dispatch (March 2023 To August 2024)

Haresh Petrochem Pvt. Ltd. & Group is a Bulk Importer & Exporter of Solvents & Chemicals & manufacturer of Pharmaceuticals Intermediates having Factory in Solapur Maharashtra Naming Krishmah Lifesciences Pvt. Ltd.

Key Area of Work and Achievements:

Purchase

- Purchase of various raw material & packing, Capital goods Plant & Machinery with rate negotiation from various Suppliers.
- Customer Evaluation & tracking
- RFQ & negotiate with Supplier for RM & PM for cost saving
- Handling RM PM Purchase bills, and Transporter's Bill.
- Handling Documentation part of Export Shipment.
- Visiting Factory for stock audit

M/s. Gem Aromatics Ltd. Senior Officer Exim (09th August 2024 – 18th October 2024)

Quit Gem Aromatics Ltd. on 18th October 2024 because of my family health problem

Export

- Handling all Export Documentation i.e. preparation of Pre-Shipment & Post Shipment Documents & Submission documents to Bank
- Follow up with Transporters & Forwarder for Containers
- Follow up with CHA for S/Bill filing after forwarding documents
- Follow up with Forwarders for B/L draft and final B/L.
- Coordinating with CHA's / Transporters for clearance and dispatch of the cargo.
- Coordinating with factory for arranging export goods
- RFQ & Negotiate with Freight forwarder for best Sea freight rates for cost saving.
- Tracking the ETD, ETA, Vessel details, Container details with the Forwarder's Console agent.

Import

- Sending documents to CHA for filing IGM & Bill of Entry for Imported Goods
- Tracking the ETD, ETA, Vessel details, Container details with the Forwarder's Console agent.
- Handling Import Freight bills, CHA bills and Transporter's Bill.
- Submission of Original Bill of Entry copies to Bank for their record - Proof of Import.
- Maintaining record of RODTPE & Duty Draw Back
- Arranging various Licenses – (Advance License), applicable for Import & clearance of Export goods,
- Handling Export Freight bills, CHA bills and Transporter's Bill.