

RESUME

Bappa Kahar

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Career Objectives :-

Having more 17 years knowledge & experienced in commercial activities like procurement of Inward raw material, Logistics dispatch plan of inward & outward material, Haldia Port operation related work (Imported Manganese Ore , Coke & Coal), Vendor Management , Contract Management and Warehouse Job for shipment of Export material , having knowledge & experienced in the mentioned field in Hindustan National Glass Industries Ltd and Sharp Ferro Alloys Ltd.

Core Professional Strength: -

- Advance planning weekly, monthly procurement plan and preparation for department budgeting for monthly consumption.
- Identifying and developing a reliable vendor/ contractor base through vendor identification, evaluation & categorization for procurement of material & services.
- Import Manganese Ore rake loading from Haldia, Joda, Paradeep, Visakhapatnam port
- Rake handling coordinate with handling agent & Clearing agent.
- Manage supply chain & logistics activities (Inward & outward material)

Employment History : -

- Hindustan National Glass Industries Ltd , Rishra Unit (From April 2007 To March 2008) Logistics Assistant Raw material and cargo handling.
- Sharp Ferro Alloys Ltd , Durgapur & Haldia (April 2008 To November 2024) Operation & Logistics Asst Manager.
- AME Infralogistics Pvt ltd , Haldia (From December 2024 To Till date) Port operation, Plot & Cargo management ,Logistics & office accounting works at Haldia

Working Experience (April 2007 To November 2024)

Working as a Asst Manager – Raw Material, Port operation & Logistics Durgapur, Haldia Port.

Company Profile:-

In the Manufacture of Ferro Alloys and Steel plant

Job Responsibility:-

- Advance planning weekly, monthly procurement plan and preparation for department budgeting for monthly consumption
- Identifying and developing a reliable vendor/ contractor base through vendor identification, evaluation & categorization for procurement of material & services.
- Manganese Ore , Slag , Coke , Coal day to day stock yard inspection
- Cargo loading supervision Trucks & Rake.
- Depute third party for stack sampling of Manganese Ore & Coal quality & moisture.
- Cargo proper monitor from dispatch to plant by rake / truck
- Coordinate plant raw material team to separate unload of High grade slag for reuse/ if any contaminate/sweeping dispute cargo or truck.

Warehouse (Khidderpore & Haldia Port) : -

- Import material container de-stuffing
- Export material received at khidderpore / Haldia
- Coordinate with freight forwarder for arranging shipping lines wise container as per requirement.
- Export material stuffing into containers
- Coordinate with Third party for Trucks unloading, container loading, sealing and weighment..

Haldia Port Operation (Import bulk cargo) :

- Coordinate with steamer agent, shore & handling agent for submission of document and arranging LCAN and PCAN payment before berthing of Vessel.
- Depute draft surveyor for vessel accuracy draft and ensure no shortage of cargo
- Depute third party for inspection of quality & moisture of product.
- Coordinate with port officer for arranging hard stand Plot zero ground loss.
- Plot & Cargo management
- If consortium vessel coordinate with common surveyor to take delivery from our bL qty.
- Coordinate with port officer administration building for smooth delivery of material from Haldia Dock Complex as per requirements.
- Supervision for loading & weighment proper tarpaulin with truck seal GPRS tracking up to plant.

- Keep the record cargo document & date wise delivery maintained Excel sheet data for future reference.
- TDS deduction amount refund claim from Port finance department.
- Import shipment document coordinate with C&F agent for Bill of Entry PD bond cancelation from Custom department.
- Vessel demurrage & no demurrage lay time calculation.

Education Qualification : -

2007 BA Graduate from Burdwan University

Other Skills : -

Microsoft XP application (Word, Excel, Office) ERP

Fathers Name : Ramdayal Kahar

Marital Status : Married

Declaration :

I solemnly declare that all the information furnished above is actually correct and true to the best of my knowledge and brief.

Date 28.12.2024

Bappa kahar

