

## VIKAS ARORA

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### IT INFRASTRUCTURE, ERP & EDP PROFESSIONAL

*Seeking assignments in Technical & Support with a growth oriented organization.*

Having 17+ years of rich Exp. In IT infrastructure & Management that includes ERP in different domains like – Retail, Logistics, Packaging's, FMCG etc., Sales, Finance, IT, Logistics, Warehousing, Merchandising experience.

### PROFESSIONAL SYNOPSIS

- Currently working as **General Manager – IT** in **Nutech Packagings**
- Previously associated as **MANAGER –IT – Retail** in **Haryana Agro Industries Corporation Ltd (PSU Haryana Government).**
- Previously associated as a **Sr. IT MANAGER – IT** in **Nutech Packaging's.**
- Previously associated as a **Sr.IT-MANAGER – PAN India** In **Jaipur Golden Transport Co.Pvt Ltd.**
- Previously associated as a **Sr.IT-MANAGER/HRD** in **RMAR Technology Pvt.Ltd.**
- Previously associated as a **H.O.D-IT** in **SPARSH INDUSTRIES PVT.LTD.**
- Previously associated as a **Sr.IT-MANAGER** in **RAJ RATAN PVT.LTD.**
- Previous Working in **GHARI INDUSTRIES PVT.LTD** as an **IT Manager (ERP-NAVISION and LOGIC-Retail)**  
An effective communicator with excellent relationship management skills and strong analytical, problem solving & organizational abilities.

### Employment Chronicle

Aug'22 – Till	General Manager - IT	Nutech Packagings
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The name Nutech is familiar to everybody who is involved with the print packaging industry in India. Have the technology, the infrastructure and the skilled workforce to meet the customer's print-packaging requirements from prepress, printing to complex finishing operations. It has been our endeavour to constantly integrate the highest level of technical expertise along with the maintenance of socio-technical structures that provide a conducive working environment for the most qualified personnel in the industry.

#### Key Result Areas:

##### Operations

- Reporting to the M.D.
- Maintain All Company Server's, ERP's Server, WEB-DATABASE Server, Mail Server, Printing Machine Server's.
- Manage and handling ERP Gap analysis and implement as per defined SLA.
- Operational management of all business departments (Sales, Purchase, Finance, IT, Legal, Warehouse).
- Controlling admin rights and permission's as per ERP Users.
- Controlling and handling firewall Cyberoam, Sophos UTM for security as per IT policy.
- Entrusted with the responsibility for managing the end-to-end infrastructure and Operations, entailing critical Production systems, data management-mail management, Network services, internet services, Telecommunication
- Website management, helpdesk Management, virus protection, security, license Management, domain/workgroup setup, and Data backup and restore asset management, procurement of Computers and other office Equipment.
- Accountable for design, creation and implementation of IT & Systems. Drive the entire Project management Activities for Hardware/ Networking Projects including requirements Gathering, analysis and final execution

Classified - Internal use

- Of Projects in association with dedicated project Team members
- Deftly liaise and negotiate with vendors for best deals.
- Manage the purchasing of all software, hardware and other IT supplies.
- Handling & Maintain a security from CCTV system network.
- Manage emails, domains, FTP protocols for backup.
- Handling Company Database, taking backups Up-to-Date.
- Monitoring client systems, solving day to day queries.
- Handling Company CTP machine software like Image Harbor, Esko Suites, Adobe etc.

<b>Feb'22 – July'22</b>	<b>IT Manager – Operations -Retail</b>	<b>Haryana Agro Industries Corporation Ltd. (PSU – Haryana Gov.)</b>
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Heading Haryana Agro Industries Corporation Ltd for its retail division for Consumer Goods. The broad objective of the Organization is to provide an alternate channel to promote entrepreneurship, provide the best quality products at discounted prices, and help promote Start-ups/ MSME/ NGO/ SHG/ FPO/ Small Manufacturers of Food & Non-food units within the state of Haryana and generate employment across the State. Going forward, the organization would help generate a market for innovative products across perishable & consumer goods that will further promote entrepreneurship and manufacturing efficiency in the State.

It has been proposed to set up 2000 retail stores/outlets across the 22 districts of Haryana, which will help in boosting the spirit of entrepreneurship and generating favorable employment.

As on date, there are approx. 650 franchisee stores across 22 districts of Haryana and 100-150 stores are opening every month.

#### **Key Result Areas:**

##### **Operations**

- Reporting to the C.E.O/M.D.
- Handling 650+ retail store chain of HAICL, entrusted with the responsibility for managing the end-to-end infrastructure and Operations, implementation of ERP entailing critical systems, data management-mail management, Network services, internet services, Telecommunication, warehouses.
- Maintain All Company Server's, Data Center Server, ERP's ,WEB-DATABASE Server and Mail Servers.
- Controlling admin rights and permission's as per ERP Users.
- Operational management of all business departments (Sales, Purchase, Finance, IT, Legal, Warehouse,Logistics).
- Controlling and handling firewall Sophos UTM for security as per IT policies.
- Entrusted with the responsibility for managing the end-to-end infrastructure and Operations, entailing critical Production systems, data management-mail management, Network services, internet services, Telecommunication
- Website management, helpdesk Management, virus protection, security, license Management, domain/workgroup setup, and Data backup and restore asset management, procurement of Computers and other office Equipment.
- Accountable for design, creation and implementation of IT & Systems. Drive the entire Project management Activities for Hardware/ Networking Projects including requirements Gathering, analysis and final execution
- Of Projects in association with dedicated project Team members
- Deftly liaise and negotiate with vendors for best deals.
- Manage the purchasing of all software, hardware and other IT supplies.
- Handling & Maintain a security from CCTV system.
- Manage emails, domains, FTP protocols for backup.
- Handling Company Database, taking backups Up-to-Date.
- Monitoring client systems, solving day to day queries.

<b>Oct'15 – Jan'22</b>	<b>Sr.IT-Manager</b>	<b>Nutech Packagings.</b>
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The name Nutech is familiar to everybody who is involved with the print packaging industry in India. Have the technology, the infrastructure and the skilled workforce to meet the customer's print-packaging requirements from prepress, printing to complex finishing operations.

It has been our endeavour to constantly integrate the highest level of technical expertise along with the maintenance of socio-technical structures that provide a conducive working environment for the most qualified personnel in the industry.

#### **Key Result Areas:**

##### **Operations**

- Reporting to the M.D.
- Maintain All Company Server's, Data Center Server,ERP's ,WEB-DATABASE Server and Mail Server,Printing Machine Server's.
- Controlling admin rights and permission's as per ERP Users.
- Controlling and handling firewall Cyberoam, Sophos UTM for security as per IT policy.
- Entrusted with the responsibility for managing the end-to-end infrastructure and Operations, entailing critical Production systems, data management-mail management, Network services, internet services, Telecommunication

Classified - Internal use

- Website management, helpdesk Management, virus protection, security, license Management, domain/workgroup setup, and Data backup and restore asset management, procurement of Computers and other office Equipment.
- Accountable for design, creation and implementation of IT & Systems. Drive the entire Project management Activities for Hardware/ Networking Projects including requirements Gathering, analysis and final execution Of Projects in association with dedicated project Team members
- Deftly liaise and negotiate with vendors for best deals.
- Manage the purchasing of all software, hardware and other IT supplies.
- Handling & Maintain a security from CCTV system.
- Manage emails, domains, FTP protocols for backup.
- Handling Company Database, taking backups Up-to-Date.
- Monitoring client systems, solving day to day queries.
- Handling Company CTP machine software like Image Harbor,Esko Suites, Adobe etc.

<b>Feb'15 – Nov'15</b>	<b>Sr.IT-Manager</b>	<b>Jaipur Golden Transport Co.Pvt.Ltd.</b>
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Jaipur Golden Transport Co Pvt. Ltd draws strength from its highly experienced professionals associates from Express Cargo Industry, Transportation Industry & Supply Chain-Procurement Services Industry, and boasts of its wide and diverse experience of 62 years in the Transport and Express Cargo – Distribution & Delivery Management services. With over 70 operational warehouses and 250 branches across India, we are strengthened to provide the best of transportation and logistics services anywhere in India.

**Key Result Areas:**

**Operations**

- Reporting to the CEO and M.D.
- Maintain All Company Server's, Data Center Server,ERP's ,WEB-DATABASE Server and Mail Server.
- Controlling admin rights and permission's as per ERP PAN INDIA - Users
- Entrusted with the responsibility for managing the end-to-end infrastructure and Operations, entailing critical Production systems, data management-mail management, Network services, internet services, Telecommunication
- Website management, helpdesk Management, virus protection, security, license Management, domain/workgroup setup, and Data backup and restore asset management, procurement of Computers and other office Equipment.
- Accountable for design, creation and implementation of IT & Systems. Drive the entire Project management Activities for Hardware/ Networking Projects including requirements Gathering, analysis and final execution Of Projects in association with dedicated project Team members
- Deftly liaise and negotiate with vendors for best deals.
- Manage the purchasing of all software, hardware and other IT supplies.
- Handling & Maintain a security from CCTV system.
- Manage emails, domains, FTP protocols for backup.
- Handling Company Database, taking backups Up-to-Date.
- Monitoring client systems, solving day to day queries.
- Handling queries PAN INDIA GPS Systems.

<b>Nov'13 – Feb' 15</b>	<b>HEAD IT</b>	<b>RMAR Technologies Pvt.Ltd.</b>
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*RMAR was earlier started in 2009 as a Cyber Security Experts community established by four friends and it became big after collaborating with other pioneer IT Professionals of India. RMAR sounds as Armour which was the logic behind to make it official one. RMAR is working to serve IT Industry at its best.RMAR is founded by Young IT Security experts of India. RMAR Technologies Pvt. Ltd. is a Private Limited Company registered under MCA from Uttar Pradesh state of India. Company has its registered office at Kanpur, Uttar Pradesh and Corporate office is in Delhi.*

**Key Result Areas:**

**Operations**

- Reporting to the CEO and M.D.
- Maintain All Company Server's, FTP Server, WEB-DATABASE Server, Mail Server, and ERS Server.
- Website management, helpdesk Management, virus protection, security, license Management, domain/workgroup setup, Data backup and restore asset management, procurement of Computers and other office Equipment.
- Accountable for design, creation and implementation of IT & Systems. Drive the entire Project management Activities for Hardware/ Networking Projects including requirements Gathering, analysis and final execution Of Projects in association with dedicated project Team members
- Manage the purchasing of all software, hardware and other IT supplies.
- To administer and maintain the server, all computers (hardware and software) and Peripherals thereby Ensuring Smooth functioning of the office
- To maintain security on desktops and servers as per defined Information Security policies.
- Manage emails, domains, FTP protocols for backup.
- Handling Company Database, taking backups Up-to-Date.

The Company is dealing with Brand Name "**SHIKHAR MASALA**", Sparsh Industries Pvt.Ltd.(BOPET),SparshpackagingsPvt.ltd.,sparshlaminators,sparshpolychem,sparshrealstate Export and import in polyester films, metalised film and its product and also deal in plastic packing, polythene packing.etc.

**Key Result Areas:**

**Operations**

- Reporting to the CEO and M.D.
- Maintain All Company Server's, FTP Server, WEB-DATABASE Server, Mail Server, ERS Server.
- Maintain and Handling ERP (Company Warehouse and all company data's).
- Controlling admin rights and permission's as per ERP users.
- Handling all companies email's id and (Google) control panel of all companies and there apps.
- Entrusted with the responsibility for managing the end-to-end infrastructure and Operations, entailing critical Production systems, data management-mail management, Network services, internet services, Telecommunication
- Website management, helpdesk Management, virus protection, security, license Management, domain/workgroup setup, data backup and restore asset management, procurement of Computers and other office Equipment.
- Accountable for design, creation and implementation of IT & Systems. Drive the entire Project management Activities for Hardware/ Networking Projects including requirements Gathering, analysis and final execution of Projects in association with dedicated project Team members
- Deftly liaise and negotiate with vendors for best deals.
- Manage the purchasing of all software, hardware and other IT supplies.
- Handling & Maintain a security from CCTV system.
- To ensure smooth functioning of servers globally with availability.
- To administer and maintain the server, all computers (hardware and software) and Peripherals thereby Ensuring Smooth functioning of the office
- To maintain security on desktops and servers as per defined Information Security policies.
- Train and guide junior team members and Desktop team in resolving problems.

*The Company is dealing with Brand Name Raj Ratan Saree- Retail ,Ratan Cancer Hospital,Ratan Housing Pvt.Ltd.,Ratan MRI Hospital,Smeltel Iron, International call center,Raj Ratan Soap,Raj Ratan Retail outlets, etc.*

**Key Result Areas:**

**Operations**

- Reporting to the CEO and M.D.
- Maintain All Company IBM Server's, FTP Server, WEB-DATABASE Server, Mail Server, ERS Server – Reporting.
- Maintain and Handling **ERP-Ginesys** (Company Warehouse and all retail's stores).
- Controlling admin rights and permission's as per ERP users.
- Entrusted with the responsibility for managing the end-to-end infrastructure and Operations, entailing critical Production systems, data management-mail management, Network services, internet services, Telecommunication,
- Website management, helpdesk Management, virus protection, security, license Management, domain/workgroup Setup, Data backup and restore asset management, procurement of Computers and other office Equipment
- Accountable for design, creation and implementation of IT & Systems. Drive the entire Project management Activities for Hardware/ Networking Projects including requirements Gathering, analysis and final execution of Projects in association with dedicated project Team members
- Deftly liaise and negotiate with vendors for best deals.
- Manage the purchasing of all software, hardware and other IT supplies.
- Handling & Maintain a security from CCTV system.
- To ensure smooth functioning of servers globally with availability.
- To administer and maintain the server, all computers (hardware and software) and Peripherals thereby ensuring smooth functioning of the office.
- To maintain security on desktops and servers as per defined Information Security policies.
- Train and guide junior team members and Desktop team in resolving problems
- Creating and generating ERP Based reports using SQL Queries and troubleshooting.
- Developing and maintaining the all company websites Up to date.
- Manage emails, domains, FTP protocols for backup.
- Handling Company Database, taking backups Up-to-Date.
- Monitoring client systems, solving day to day queries.
- Maintain the company and factories connectivity to our server through VPN and local RF.

**The Company is dealing with Brand Name Gharideatergent, redchief, Venus, Xpert soap, Godown Shoe-World Retail outlets, etc.**

**Key Result Areas:**

**Operations**

- Reporting to the GM and M.D.
- Maintain All Company IBM Server's.
- To administer and maintain the systems infrastructure.
- Handling all companies email's id and (Google) control panel of all companies and there apps.
- To ensure smooth functioning of servers globally with availability.
- To administer and maintain the server, all computers (hardware and software) and Peripherals thereby ensuring Smooth Functioning of the office.
- To maintain security on desktops and servers as per defined Information Security policies.
- Train and guide junior team members and Desktop team in resolving problems
- Creating and generating ERP Based reports using SQL Queries and troubleshooting.
- Developing and maintaining the all company websites Up to date.
- Manage emails, domains, FTP protocols for backup.
- Handling Company Database, taking backups Up-to-Date.
- Monitoring client systems, solving day to day queries.
- Maintain the company and factories connectivity to our server through VPN (35Location) and Local RF (15 Location)

**Key Result Areas:**

- Manage connectivity and maintained the all company systems.

**KEY SKILLS**

- **Operating Systems:** Windows Server 2012, Windows Server 2008, Windows Server 2003, Windows 11/10/8/7 etc.
- **Languages** : SQL, Oracle ERP, SAP, Visual Basic, HTML, Microprosser 8086, AUTOCAD.
- Good Knowledge of **Security like Pen testing, website testing**, network testing and bugs.
- Knowledge of network hardware technologies (Routers, Switches, Firewall etc)
- Ability to monitor & trouble shoot LAN/WAN and TCP/IP issues.
- Handling GPS Systems.
- Knowledge of Database Management (SQL Server).
- Knowledge of CCTV CAMERA 'S, EPABX, Firewall's etc.
- WAN/LAN /VPN installations; Monitoring of network resources to provide secure and reliable network access; Administer network and server security processes; Network trouble-shooting; imparting training etc;
- Design & development of database based applications in the field of Information; Management & delivery.
- Administer databases; Managing all company websites and applications etc.
- Create FTP, outlook, emails handling, websapce handling, mail server etc.

**TRAINING**

- Selected and completed **CYBER CRIME SECUIRTY Training Workshop By Mr.D.S.Yadav** (Additional Director Indian Army Cyber Cell.).
- **SAP R/3** Architecture under **ABAP/4**. (Delhi/NCR).
- Successfully completed **Cyberoam Security certification Certified Network and Security Professional – CCNSP**.
- Advanced Vocational Certificate training at Government of India Ministry of Employment and Training course on Architecture and Programming on 8086 in Nov 2005.

**PROJECTS**

<b>Organization</b>	<b>Panki Thermal Power Station (P.T.P.S) Kanpur</b>
<b>Duration</b>	One Month
<b>Description</b>	This training was as a part of 4 weeks training program of course Curriculum.
<b>Subject</b>	<b>"H.T.M.L" Hyper Text Mark up Language Used In Kanpur University Web Site.</b>
<b>Description</b>	This seminar illustrated about various methodologies and tools of web designing using HTML tools.
<b>Subject</b>	<b>Dish Antenna with Satellite Receiver "Direct to Home" (D.T.H).</b>
<b>Year</b>	2006
<b>Description</b>	This project aims at making set top box for DTH service.

**Subject** "On-Line Examination" Based on Visual Basic 6.0  
**Year** 2007  
**Description** This project aims to make easy & user friendly the system of online examination and also Makes it compatible to students as well as faculties

#### CERTIFICATIONS

- Selected and completed **CYBER CRIME SECUIRTY Training Workshop By Mr.D.S.Yadav** (Additional Director Indian Army Cyber Cell and there Team).
- Computer Hardware Maintenance Course from Step-Harcourt Butler Technology Institute (H.B.T.I) under Tech. based EDP Scheme of Department of Science & Technology Government of India.
- One year Course under the guidelines Of C.S.J.M. University as per 'O' level Syllabus from D.B.S Collage.
- Completes One Year Hardware and Networking Course From Vintec Computer.
- Completed Computer Course from NIIT.
- Six Month's Diploma in Computer Application from Sterlite Training Institute.

#### REWARD & ACHIVEMENT

- Recently I got a **HALL OF FAME and reward from YAHOO Company** for Security Bug as a Reward <http://bugcrowd.com - yahoo/thanks>
- I got a **HALL OF FAME from Germany Company TELEKOM** for Security Bug as a Reward. <http://www.telekom.com/security/acknowledgements>.
- Certified Network & Security Professional From Cyberoam (**CCNSP**).
- Got an **International Reward (HALL OF FAME)** from **Ebay.com (U.S.A)**, for security issues.
- Five Times Got an International Reward (HALL OF FAME) Form **Sky satellite (New Zealand)** for security Issues. [https://skytv.custhelp.com/app/answers/detail/a\\_id/1797/~/responsible-disclosure-guidelines#e](https://skytv.custhelp.com/app/answers/detail/a_id/1797/~/responsible-disclosure-guidelines#e) [https://skytv.custhelp.com/app/answers/detail/a\\_id/1797/~/responsible-disclosure-guidelines](https://skytv.custhelp.com/app/answers/detail/a_id/1797/~/responsible-disclosure-guidelines).
- Got a Reward From **MICROSOFT SAM**.
- Got a appreciate/Thanks mail from **Vodafone Netherland from Marlon Bakker (Sr. Information Security Officer)**.
- Article Published in a Cargo Magazine regarding IT multimodal Dec-15 Edition.
- Got an **International Reward (HALL OF FAME)** from **GOOGLE Co. (U.S.A)**, for security issues.

#### ACADEMIC CREDENTIALS

##### Post-Graduation In Masters Of Business Administration (Executive-MBA)

VINAYAKA MISSIONS UNIVERSITY, INDIA. **2009-2010**  
 Formerly VMRF deemed university established under Sec-3 of UGC Act 1956.  
 Secured 1<sup>st</sup> Division

##### Post-Graduation In Masters Of Science (Electronics)

Institute Of Engg. & Technology (U.I.E.T.), C.S.J.M University Campus Kanpur **2007**  
 Secured 1<sup>st</sup> Division

##### BSc

D.B.S. Collage C.S.J.M University Kanpur **2004**

#### EXTRA CURRICULAR ACTIVITIES

- Completed Senior Diploma in Vocal & Tabla from Prayag Sangit Samiti Allahabad in 1994 and 1998.
- Worked as an Event Coordinator at Hameed Media Pvt. Ltd., Kanpur (Co-Producer of Film Taj Mahal)
- Participated in the Youth Festival at Chhatrapati Shahu Ji Maharaj University, Kanpur - in the Event of Classical Instrumental Solo (Non-par) in 2004.
- Participated in summer vocational course organized by K.V.No.2 Armapur, Kanpur.
- Actively participated in KVS National BHARTYAM during National Games and Sports Meet.

#### PERSONAL DOSSIER

**Date of Birth** : 15-Feb-1984  
**Linguistic Abilities** : English, Hindi and Punjabi.  
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